



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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August 9, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SHERIFF'S DEPARTMENT: APPROVE PROJECT SCOPE FOR
VARIOUS OFFICES OF COUNTY SERVICES DIVISION FACILITIES
CAPITAL PROJECT NO. 87103
(ALL DISTRICTS AFFECTED) (3 VOTES)**

SUBJECT

Approve Project scope and authorize the Office of Public Safety Conversion Renovation Project for 51 Sheriff's Department Office of County Services to support the Sheriff operations resulting from the consolidation of the County Office of Public Safety to the Sheriff's Department.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that 51 former County Office of Public Safety sites included in the Office of Public Safety Conversion Renovation Project are exempt from the California Environmental Quality Act because the work is negligible and does not involve expansion beyond existing facility use.
2. Approve the Project scope, under Capital Project No. 87103, for the Office of Public Safety Conversion Renovation Project, which addresses renovation work to support the consolidation of the Office of Public Safety to the Sheriff's Department.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

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Third District

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3. Approve the total Project budget of \$548,500, which includes renovation of 49 individual sites with Project costs not exceeding \$100,000, and authorize the Sheriff's Department to manage and deliver the Project with Project and budgetary oversight provided by the Chief Executive Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find 51 Office of Public Safety (OPS) Conversion Renovation Project sites exempt from the California Environmental Quality Act (CEQA) and authorize the Sheriff's Department to carry out the renovation work for these projects.

Background

On December 15, 2009, your Board approved the consolidation of the Office of Public Safety with the Sheriff's Department. As a result of this action, the Office of County Services was created within the Sheriff's Department consisting of two bureaus, the County Services Bureau (CSB) and the Parks Bureau (PB). The CSB is responsible for providing security at the Hall of Records, the Hall of Administration, numerous Department of Public Social Services, and Department of Mental Health sites, Registrar-Recorder/County Clerk sites, and all Department of Health Services' hospitals and public health centers. The PB is responsible for providing security at County park sites.

As a result of the consolidation, the Sheriff's Department absorbed 58 former OPS sites that require renovation in order to meet Sheriff's Department standards. Attachment A lists the various 51 sites that require interior renovation and minor improvements, such as: patching, painting, carpeting, and installing new data drops, pistol lockers, and personnel lockers.

On March 2, 2010, your Board approved a transfer of \$6,545,000 in one-time net County cost from the Fiscal Year (FY) 2009-10 Provisional Financing Uses Budget to the FY 2009-10 Capital Projects/Refurbishments Budget for the OPS Conversion Renovations Project, Capital Project No. 87103, to address forthcoming renovations associated with the various OPS facilities.

The Project is anticipated to be completed in nine months. With the exception of two of the 51 sites (i.e., PB East Zone at Frank G. Bonelli Regional Park and the CSB Hall of Records), the entire Project will be managed by the Sheriff's Department with the renovation work being performed by a Job Order Contract (JOC) contractor under the supervision of either the Internal Services Department (ISD) or Sheriff's Department Facilities personnel. Project and budget oversight will be performed by the Chief Executive Office.

Implementation of Strategic Plan Goals

The Project supports the County's Strategic Plan Goals of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3), by investing in infrastructure to provide a more efficient working environment, which supports timely delivery of services and response to the needs of the community.

FISCAL IMPACT/FINANCING

The total Project budget for the renovation work is \$548,500, which includes construction and County services. There is sufficient appropriation within the FY 2011-12 Capital Projects/Refurbishments Budget under Capital Project No. 87103 to fully fund the Project.

The proposed Project Schedule and Budget Summary are included in Attachments B and C.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the County's Civic Art Policy and Procedures originally approved by your Board in December 2004, and revised on December 15, 2009, this renovation Project is exempt from providing and/or financing civic art since the individual costs outlined under the 49 sites are less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed renovations at 49 of the 51 sites included in the OPS Conversion Renovations Project involve interior work, including patching, painting, and carpeting, installation of new data drops, pistol lockers, and personnel lockers.

The remaining two CEQA exempt site renovations include Frank G. Bonelli Regional Park and the Hall of Records. Although these two sites are CEQA exempt, we plan to return to your Board upon determination of Project scope, schedule, project delivery method, and available funding.

As such, these 51 sites are within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15301(a), (d), (e), (f), and (l), Section 15302(b), and Section 15303(c) and, (d), and (e) of the State CEQA Guidelines and Classes 1(d), (g), (h) and (i), 2(a) and (e), and 3(b) and (d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The work involves negligible or no expansion of use beyond existing facility use. Replacement structures will be located on the same site as the original structures and they will have the same purpose and capacity. The work covered under Section 15303 involves only minor modifications to the exterior of structures such as added fencing. In addition, the 51 sites identified in this Project are not located in sensitive environments and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemptions inapplicable, based on the Project records.

Upon your Board's approval of the Project, the Sheriff's Department will file Notices of Exemption for the 51 sites with the County Clerk, in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

The renovation work for this Project will be performed utilizing a JOC contractor under the supervision of ISD or by the Sheriff's Department Facilities personnel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended renovation Project. Sheriff's Department CSB and PB personnel will continue to patrol their respective areas using the existing OPS facilities. The transition of OPS staff and operations to various Sheriff's Department work locations has not resulted in the displacement of any other County employees.

The Honorable Board of Supervisors
August 9, 2011
Page 5

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Sheriff's Department, Facilities Planning Bureau.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
DKM:TJ:zu

Attachments

- c: Executive Office, Board of Supervisors
- County Counsel
- Arts Commission
- Auditor-Controller
- Internal Services
- Sheriff

ATTACHMENT A

**APPROVE PROJECT SCOPE FOR
VARIOUS OFFICE OF COUNTY SERVICES DIVISION FACILITIES
CAPITAL PROJECT NO. 87103**

All work will be performed by County forces except as noted below.

CAPITAL PROJECT NO. 87103			
NO.	PROJECT SITE	SCOPE OF WORK	ESTIMATED COST
1	Hall of Administration	Tenant Improvement (TI), work to be performed by Job Order Contractor (JOC)	\$98,600
2	Augustus Hawkins DMH	Interior patching, paint, and install pistol lockers	\$12,400
3	Southwest Special DPSS	Interior patching, paint, and install pistol lockers	\$10,600
4	Exposition Park DPSS	Interior patching, paint, and install pistol lockers	\$12,700
5	South Central DPSS	Interior patching, paint, and install pistol lockers	\$9,800
6	Compton DPSS	Interior patching, paint, and install pistol lockers	\$12,100
7	Compton DMH	Interior patching, paint, and install pistol lockers	\$10,000
8	Florence DPSS	Interior patching, paint, and install pistol lockers, and new data drops	\$17,500
9	South Family/Rancho Dominguez DPSS	Interior patching and paint	\$3,000
10	Long Beach DMH	Interior patching, paint, and install pistol lockers	\$10,600
11	Norwalk DPSS	Interior patching, paint, and install pistol lockers	\$9,300
12	Registrar Recorder HQ	Interior patching, paint, and install pistol lockers	\$9,800

CAPITAL PROJECT NO. 87103

NO.	PROJECT SITE	SCOPE OF WORK	ESTIMATED COST
13	Rio Hondo DMH	Interior patching, paint, and install pistol lockers	\$10,000
14	Civic Center DPSS	Interior patching, paint, install pistol lockers, and new data drops	\$15,400
15	Metro East DPSS	Interior patching, paint, and install pistol lockers	\$10,900
16	Registrar Recorder Warehouse	Interior patching, paint, and install pistol lockers	\$8,600
17	El Monte DPSS	Interior patching and paint	\$2,700
18	Pasadena DPSS	Interior patching, paint, and install pistol lockers	\$11,400
19	Pomona DPSS	Interior patching, paint, and install pistol lockers	\$10,600
20	Lancaster DPSS/DMH. K-6	Interior patching, paint, and install pistol lockers	\$15,000
21	Lancaster General DPSS, K-10	Interior patching, paint, and install pistol lockers	\$8,900
22	Palmdale DMH	Interior patching, paint, and install pistol lockers	\$9,300
23	Wilshire Special DPSS	Interior patching, paint, and install pistol lockers	\$10,400
24	Rancho Park DPSS	Interior patching, paint, and install pistol lockers	\$9,800
25	Westside DMH	Interior patching, paint, install pistol lockers, and new data drops	\$15,800
26	Mid-Wilshire DMH	Interior patching and paint	\$3,700
27	Glendale DPSS	Interior patching and paint	\$3,500
28	East Valley DPSS	Interior patching, paint, and install pistol lockers	\$10,900
29	West Valley DMH	Interior patching, paint, install pistol lockers, and new data drops	\$13,800

CAPITAL PROJECT NO. 87103

NO.	PROJECT SITE	SCOPE OF WORK	ESTIMATED COST
30	San Fernando DPSS	Interior patching, paint, and install pistol lockers	\$14,900
31	San Fernando DMH	Interior patching, paint, and install pistol lockers	\$10,800
32	Metro AP/Metro Special DPSS	Interior patching and paint	\$6,100
33	Metro Family DPSS	Interior patching and paint	\$2,900
34	El Monte CHC	Interior patching and paint	\$2,000
35	Edward Roybal CHC	Interior patching and paint	\$4,200
36	Ingleside Hospital	Interior patching and paint	\$13,900
37	Department of Health Services	Interior patching, paint, and install new data drops	\$11,500
38	H. Claude Hudson CHC	Interior patching and paint	\$2,400
39	Harbor UCLA	Interior patching and paint	\$34,800
40	Long Beach CHC	Interior patching and paint	\$3,900
41	MLK/MACC	Interior patching and paint	\$1,000
42	Rancho Los Amigos DHS	Interior patching and paint	\$2,200
43	Hubert Humphrey CHC	Interior patching and paint	\$2,100
44	Olive View Medical Center	Replace subfloor of existing trailer, and install personnel lockers	\$30,100
45	High Desert Health Systems DHS	Interior patching and paint	\$1,000
46	Mid Valley CHC	Interior patching and paint	\$1,700
47	PB Belvedere	Interior patching and paint	\$2,000

CAPITAL PROJECT NO. 87103

NO.	PROJECT SITE	SCOPE OF WORK	ESTIMATED COST
48	Southwest Family DPSS	Interior patching, and paint, and install pistol lockers	\$10,900
49	PB Hollywood Bowl	Interior patching and paint	\$3,000
50	Hall of Records	TI, work to be performed by JOC	TBD
51	PB East Zone at Bonelli Park	Remove and replace existing trailers; work to be managed by DPW/JOC	TBD
		TOTAL COST	\$548,500

ATTACHMENT B

**APPROVE PROJECT SCOPE FOR
VARIOUS OFFICE OF COUNTY SERVICES DIVISION FACILITIES
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PROJECT SCHEDULE FOR 49 SITES

Project Activity	Scheduled Completion Date for the 49 Sites*
Program	04/23/10
Design	03/22/11
Bid Award	11/10/11
Construction (Start)	11/14/11
Substantial Completion	05/09/12
Acceptance	05/10/12

*Note: Individual project schedules for improvements planned for Frank G. Bonelli Regional Park and the Hall of Records will be reported under a future capital project Board action.

ATTACHMENT C

**APPROVE PROJECT SCOPE FOR
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CAPITAL PROJECT NO. 87103**

ESTIMATED PROJECT COST SUMMARY FOR 49 SITES

Financing Requirements	Estimated Cost*
Land Acquisition	\$0
Construction	\$435,700
Development	\$0
Plans and Specifications	\$0
Consultant Services	\$0
Jurisdictional Review	\$0
County Services	\$112,800
Civic Art	\$0
TOTAL COST	\$548,500

*Note: Individual project budgets for improvements planned for Frank G. Bonelli Regional Park and the Hall of Records will be reported under a future capital project Board action.